



Club Name:

1. Number of armed security guards: _____
2. Are armed guards: employees, or subcontracted?
3. Are any of your security guards off duty law enforcement officers? YES NO
4. Are all security guards a minimum of 21 years old? YES NO
5. Are all armed personnel licensed to carry a firearm? YES NO
 - a. Are copies of license kept in employee file? YES NO
 - b. Are procedures in place to ensure that licenses are current and renewed as needed? YES NO

6. Who owns the firearms?

7. Most common type of firearm?

8. Describe your firearm control program:

9. How do guards communicate with office or local law enforcement agencies? (i.e. phone, two-way radio, pager, etc.)

10. What are incident reporting procedures?

11. Do you perform criminal background checks on guards? YES NO



12. Other pre-employment screening procedures: Fingerprint Card MVR
 Drug Screen Personal References Polygraph Employee Reference

13. Formal training program consists of: CPR Firearms On Job Self Defense
 Report Writing Powers of Arrest Written Manual **Other, please explain:**

14. Do guards use Tasers or similar stunning devises? YES NO
a. If YES, are guards trained according to applicable state laws? YES NO
b. Is verification kept on file? YES NO

15. Do guards use (check all that are applicable):
 Handcuffs Nightsticks Mace/Chemicals Large Cell Flashlights

16. During the past five years have you had any claims/incidents for damages resulting from your security guard operations? YES NO

a. If YES, please provide details:

Signature: _____ Date: _____