



Applicant Name:

Lease Requirements

1. Do your leases with your tenants contain an indemnity agreement for any accident arising out of the use and occupancy of the premises? Yes No

If "no," please explain:

2. Do your leases with your tenants include an insurance procurement provision whereby the tenant must name you as an additional insured on a primary non-contributory basis? Yes No

If "no," please explain:

3. Do your leases include a mutual waiver of subrogation? Yes No

If "no," please explain:

Contractor Requirements

4. Is there a formal process in place to determine contractor / vendor selection process directed by you or your property manager? Yes No

If "no," please explain:

5. Is there a procedure in place to insure that any contractor that performs work on behalf of a tenant has added you as an additional insured on the contractor's policy on a primary non-contributory basis? Yes No

If "no," please explain:

Contractor Requirements (cont'd)

6. If you contract to have work performed at your property, do your contracts with the contractors/vendors:
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- a) Contain a broad indemnity agreement covering you for any accident arising out of the work?
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- If "no," please explain:
- b) Require that they name you as an additional insured on their policies, on a primary non-contributory basis?
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- If "no," please explain:
- c) Does the contractor/vendor's insurance carrier acknowledge and respond to the additional insured cover provided? (i.e. no contractual liability exclusions)
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- If "no," please explain:

Controls

7. Is there any procedure in place to review the additional insured endorsements of the contractors/vendors policies? Are copies of the additional insured endorsements reviewed by you (or your legal team) to insure the coverage required in the lease or contract is secured?
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- If "no," please explain:
8. Do all contracts and leases undergo review by an attorney?
- | | | |
|--|-----|----|
| | Yes | No |
|--|-----|----|
- If "no," please explain:

Controls (cont'd)

9. In the last seven years, has any complaint, claim or suit for labor law been brought against you or any other insured?

Yes

No

If "yes," please provide details:

Comments

Signature

Applicant Signature:

Signature Date: